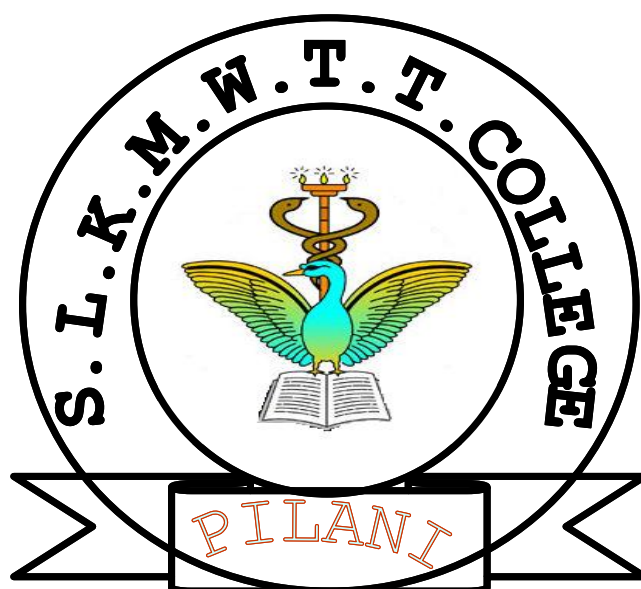


# Self-Study Report



SHADI LAL KATARIA MEMORIAL WOMENS' T.T.COLLEGE  
Near Shyam Mandir, ward no-20  
Piloni-333031 (Rajasthan)

## SECTION B : PREPARATION OF SELF-STUDY REPORT

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### 1. Profile of the Affiliated/ Constituent College

1. Name and Address of the College:

Name :	SHADI LAL KATARIA MEMORIAL WOMENS' T.T. COLLEGE,PILANI		
Address :	NEAR SHYAM MANDIR WARD NO.-20 TEHSIL-CHIRAWA DISTT.- JHUNJHUNU		
City :	Pin : 333031	State : RAJASTHAN	
Website :	www.slkmwtc.com		

2. For communication :

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr. Anuradha saini	O:01596 244082 R:01596 243163	9460276059		dr.sainianuradha@gmail.com
Vice Principal	Dr. Prakash Chand	O:01596 244081 R:	9461422451		
Steering Committee Co-ordinator	Dr. Sher Singh	O:01596 244081 R:	9414492383		singhshe0@gmail.com

3. Status of the Institution:

Affiliated College	√
Constituent College	
Any other (specify)	

4. Type of Institution:

a	By Gender		
	i	For Men	
	ii	For Women	√
	iii	Co-education	
b.	By Shift		
	i	Regular	√
	ii	Day	
	iii	Evening	

5. It is a recognized minority institution?

Yes	
No	√

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

6. Sources of funding:

Government	
Grant-in-aid	
Self-financing	√
Any other	

7. a. Date of establishment of the college: 02/08/2007 (dd/mm/yyyy)

b.	University to which the college is affiliated /or which governs the college (If it is a constituent college)	Pandit Deendyal Upadhya Sekhawati University, Sikar, Rajasthan
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c. Details of UGC recognition: -----N.A.-----

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)		
ii. 12 (B)		

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)---NCTE

Under Section/ clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm- .....)	Validity	Remarks
i.	F.NRC/NCTE/F-3/RJ-908/23164	02/08/2007	UNLIMITED	NOT ANY
ii.				
iii.				
iv.				

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes  No

If yes, has the College applied for availing the autonomous status?

Yes  No

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes  No

If yes, date of recognition: ..... (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes  No

If yes, Name of the agency ..... and

Date of recognition: ..... (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	RURAL
Campus area in sq. mts.	25000 SqM
Built up area in sq. mts.	3310 sq. mts.

(\* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/ seminar complex with infrastructural facilities ---√
- Sports facilities -----√
  - \* play ground -----√
  - \* swimming pool
  - \* gymnasium
- Hostel -----NOT AVAILBLE
  - \* Boys' hostel
    - i. Number of hostels ii.
    - Number of inmates
    - iii. Facilities (mention available facilities)
  - \* Girls' hostel
    - i. Number of hostels ii.
    - Number of inmates
    - iii. Facilities (mention available facilities)
  - \* Working women's hostel
    - i. Number of inmates
    - ii. Facilities (mention available facilities)
- Residential facilities for teaching and non-teaching staff (give numbers available – cadre wise)----- Principal Quarter - 01 Class IV-03
- Cafeteria – √
  - Health centre – First aid

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance.....

Health centre staff -

- Facilities like banking, post office, book shops  
- All Are very near to the College
- Transport facilities to cater to the needs of students and staff  
- College has own Car
- Animal house ---- Yes
- Biological waste disposal - Yes
- Generator or other facility for management/regulation of electricity and voltage  
----- Inverter Available-----
- Solid waste management facility-- Yes
- Waste water management---Yes
- Water harvesting -- Yes

12. Details of programmes offered by the college (Give data for current academic year)

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
1	Under-Graduate	B.Ed.	02 Yr.s	Graduation	Hindi and English Both	100	100
	Post-Graduate						
	Integrated Programmes PG						
	Ph.D.						
	M.Phil.						
	Ph.D						
	Certificate courses						
	UG Diploma						
	PG Diploma						
	Any Other (specify and provide details)						

13. Does the college offer self-financed Programmes? ----- NO

Yes \*                      No \*

If yes, how many?

14. New programmes introduced in the college during the last five years if any? - No

Yes	<input type="text"/>	No	<input type="text"/>	Number	<input type="text"/>
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15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)----- Not Applicable -----

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Arts	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Commerce	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Any Other (Specify)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

16. **Number of** Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)  
----- Not Offered, only B.Ed. is running

a. annual system

b. semester system c.

trimester system

17. Number of Programmes with

a. Choice Based Credit System

b. Inter/Multidisciplinary Approach

c. Any other ( specify and provide details)

6. Does the college offer UG and/or PG programmes in Teacher Education?

Yes  No

If yes,

a. Year of Introduction of the programme 02/08/2007 (dd/mm/yyyy)  
and number of batches that completed the programme -

b. NCTE recognition details (if applicable)

Notification No.: F.NRC/NCTE/F-3/RJ-908/23164

Date: 02/08/2007 (dd/mm/yyyy)

Validity: Un limited

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes  No

19. Does the college offer UG or PG programme in Physical Education?

Yes  No

If yes,

a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)  
and number of batches that completed the programme b.

NCTE recognition details (if applicable)

Notification No.: .....

Date: ..... (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately? Yes

No



20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor		*M	*F	*M	*F
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government <i>Recruited</i>										
<i>Yet to recruit</i>										
Sanctioned by the Management/ society or other authorized bodies <i>Recruited</i>			01	01	01	12	02	--	04	02
<i>Yet to recruit</i>					-	-	-	-	-	-

\*M-Male \*F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.			01	01			02
M.Phil.							
PG					01	10	11
Temporary teachers							
Ph.D.							
M.Phil.							
PG							
Part-time teachers							
Ph.D.							
M.Phil.							
PG					-	02	02

22. Number of Visiting Faculty /Guest Faculty engaged with the College. 01

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 1		Year 2		Year 3		Year 4	
	Male	Female	Male	Female	Male	Female	Male	Female
SC		21		21		20		21
ST		01		04		05		04
OBC		58		54		55		53
General		18		23		19		21
Others		02		--		01		01

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	99	--	--	--	99
Students from other states of India	01	--	--	--	01
NRI students	-	--	--	--	00
Foreign students	-	--	--	--	00
Total	100				100

25. Dropout rate in UG and PG (average of the last two batches) UG

01  PG

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component

**Rs. 1500000**

(b) excluding the salary component

**Rs. 70000**

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes  No

If yes,

- a) is it a registered centre for offering distance education programmes of another University

Yes  No

b) Name of the University which has granted such registration.

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes  No

28. Provide Teacher-student ratio for each of the programme/course offered---- 1:12

29. Is the college applying for

Accreditation : Cycle 1  Cycle 2  Cycle 3  Cycle 4

Re-Assessment:

*(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)*

30. Date of accreditation\* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: ..... (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 2: ..... (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 3: ..... (dd/mm/yyyy) Accreditation Outcome/Result.....

*\* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.*

31. Number of working days during the last academic year.

32. Number of teaching days during the last academic year

*(Teaching days means days on which lectures were engaged excluding the examination days)*

33. Date of establishment of Internal Quality Assurance Cell (IQAC) -N.A.

IQAC ..... (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.: **N.A.**

AQAR (i) ..... (dd/mm/yyyy)

AQAR (ii) ..... (dd/mm/yyyy)

AQAR (iii) ..... (dd/mm/yyyy)

AQAR (iv) ..... (dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

: Above report contains all requisite informations.

## 2. Criteria - wise Inputs

### CRITERION I: CURRICULAR ASPECTS

#### 1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

**--The vision, mission and objectives of the institution is upliftment of women in education and these are communicated to the students by asking them to take keen interest in learning of their all subjects deeply as it is a competitive era in which they are living and teachers, staff and other stakeholders are asked to work with honesty and integrity to achieve the goal.**

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

**\_ Subject teachers are entirely responsible for their individual subjects and they are instructed to discuss with principal each and every type of difficulties as and when occurred.**

**\_ For different practical's implementation separate teacher is appointed to conduct the process under his/her observation to achieve the uniformity element and students are helped in all respect.**

**\_ The process of theoretical and practical phases is observed by the principal throughout the academic year.**

**\_ The principal make enquiries at time intervals with the students about the teaching of the subjects whether they are facing any sort of difficulties and if there is found any sort of adequate deficiency, remedial action is taken at once to sort out the same.**

**\_ The responsibilities for practical phases are given to well experienced teachers so that the students may benefitted equally.**

- 1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?  
**\_For improving teaching practices teachers are provided with latest study materials and books and all type of co-operation and help is given to discharge their duties without any interruption in conducting their assigned job.**  
**\_The teachers are given responsibilities as per their willingness and experience in that field.**
- 1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.  
**\_All subjects are treated equally important and all activities are done as per norms fixed for the course.**  
**\_where necessary instruments for training and library facilities are provided with to achieve the envisaged target.**  
**\_All sorts of instructions given by affiliating university are always treated most important and are followed strictly.**
- 1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?  
**\_The institution provides with best and trained teachers in education field.**  
**\_The institution always extend help in collection of data as and when required by research bodies.**
- 1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/ departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.  
**\_The institution does deploy the teaching staff as and when university conduct seminars on innovations in education and these innovations are implemented in the curriculum for development and fruitful results.**

**\_The teaching staff is always provided for final teaching practice as and when conducted by the affiliating university.**

- 1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

**\_The institution work only as per norms applied with offered subjects and does not develop any curriculum.**

- 1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

**\_The best results and performance in itself is the basis of measurement of the objectives of curriculum obtained by the institution.**

## **1.2 Academic Flexibility**

- 1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

**\_The institution has the B.Ed. (bachelor of education) degree course with a view to provide best teachers.**

- 1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

**\_No, the institution does not offer any dual degree course.**

- 1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- Range of Core / Elective options offered by the University and those opted by the college

--Two Elective subjects : Environmental Education and Computer Literacy offered by the University.

- Choice Based Credit System and range of subject options

---N.A.

- Courses offered in modular form ---N.A.
- Credit transfer and accumulation facility---N.A.
- Lateral and vertical mobility within and across programmes and courses ---N.A.
- Enrichment courses ---N.A.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

\_No, the institution does not offer self financed programmes.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

\_No, the college does not provide additional skill oriented programmes.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?

\_No, there is no such facility available by the university.



### **1.3 Curriculum Enrichment**

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

\_The institution follow the university instructions strictly to achieve the goals and objectives within time.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

\_The institution always make effort in preparing students in such a manner so that they may succeed in competitions.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

\_Not applicable to this institution.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

§ moral and ethical values

§ employable and life skills

§ better career options

§ community orientation

\_ The B.Ed. course has all the above cited qualities.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

\_Not applicable.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

\_Not applicable.

## **1.4 Feedback System**

- 1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?  
\_The institution implement the programme envisaged by the university.
- 1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?  
\_No, there is no such formal mechanism available.
- 1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)  
  
Any other relevant information regarding curricular aspects which the college would like to include.  
\_Not applicable.

## CRITERION II: TEACHING - LEARNING AND EVALUATION

### 2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

\_ Admission process is conducted by government.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

**\_Not applicable**

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

**\_Not applicable.**

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

**\_No, there is no such mechanism has been provided by the government.**

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

\* SC/ST

\* OBC

\* Women

\* Differently abled

\* Economically weaker sections

\* Minority community

\* Any other

: All such strategies are implemented by the university which conduct the pre entrance exam and the admission process.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Programmes	Number of applications	Number of students admitted	Demand Ratio
UG 1 B.Ed. 2 3	Admission done by Govt. nominated body	100	
PG 1 2 3			
M.Phil.			
Ph.D.			
Integrated PG Ph.D.			
Value added 1 2 3			
Certificate 1 2			
Diploma 1 2			
PG Diploma 1 2			
Any other 1 2 3			

## **2.2 Catering to Student Diversity**

- 2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?  
- As per government instructions.
- 2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.  
- Programme goes as per university instructions.
- 2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?  
\_The programme is fully designed under government policies from admission to final examination and the college is to follow the policies and instructions.
- 2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?  
- The college is approved only for women hence is no issues of gender, inclusion, environment etc.
- 2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?  
- The college runs only B.Ed. course.
- 2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?  
- The college has to follow the government policies regarding to the above cited stazes.

## **2.3 Teaching-Learning Process**

2.3.1 How does the college plan and organise the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

**- as per university instructions.**

2.3.2 How does IQAC contribute to improve the teaching -learning process?

**- the course goes on as per deigned patterns.**

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

**- As per B.Ed teaching designed course.**

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

**-with scope of B.Ed. course and prospective attached with course.**

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

**-All technologies and facilities are provided and implemented as per requirement of the course.**

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

**- Through practical practice teaching.**

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

**\_B.Ed. course is pre deigned and the process goes on as per university guidelines and instructions.**

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

**\_B.Ed. teaching practice process is based on fixed methods and approaches and innovations implemented as and when suggestions are sent by university.**

2.3.9 How are library resources used to augment the teaching-learning process?

**\_Library resources and facility is fully used by the students and teaching staff as well.**

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

**\_No. he process goes on smoothly.**

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

**\_The theoretical and practical phase go on equally and during practical practice teaching the shortcomings are observed and rectified simultaneously.**

## 2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.			01	01			02
M.Phil							
P.G.					01	10	11
Temporary teachers							
D.Sc./D.Litt.							
Ph.D.							
M.Phil							
P.G.							
Part - time teachers							
D.Sc./D.Litt.							
Ph.D.							
M.Phil							
P.G.						02	02

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

**\_For B.Ed. colleges plenty of teaching staff is available.**

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

**\_The subject teacher is fully responsible for its theoretical and practical phase and regularly working on the same subject brings the proficiency element in its teaching.**



a) Nomination to staff development programmes

<b>Academic Staff Development Programmes</b>	<b>Number of faculty nominated</b>
Refresher courses	N.A.
HRD programmes	N.A.
Orientation programmes	Every Yr. Conducted by the Institute
Staff training conducted by the university	N.A.
Staff training conducted by other institutions	04
Summer / winter schools, workshops, etc.	02

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

- ✓ Teaching learning methods/approaches - **YES**
- ✓ Handling new curriculum -- **YES**
- ✓ Content/knowledge management--- **YES**
- ✓ Selection, development and use of enrichment materials-- **YES**
- ✓ Assessment -**YES**
- ✓ Cross cutting issues-No
- ✓ Audio Visual Aids/multimedia --**YES**
- ✓ OER's -----**YES**
- ✓ Teaching learning material development, selection and use --**YES**

c) Percentage of faculty

- \* invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies -**YES**

- \* participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies –50%
- \* presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies-10%

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

**\_Not applicable.**

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

**\_ No such nominations are demanded from B.Ed. colleges.**

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

**\_The Principal keeps in touch with the students regarding teaching, whether they are satisfied or not with teaching and shortcomings sorted out effectively.**

## **2.5 Evaluation Process and Reforms**

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

**\_ being the professional course, B.Ed. students are fully aware of importance of the course.**

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

**\_The B.Ed. course has been increased from one to two year period and this is the major evaluation reforms on part of government.**

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

**\_The course is run on the guidelines and curriculum deigned for it and as per university instructions implementation is effected as and when require.**

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

**: In B.Ed course for practical phase Micro Teaching, Block Teaching, Case Studies, Daily Lesson Plan, Final lesson plan are sufficient assessment of the students.**

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

**:Practical work files are observed by externals sent by the university for this purpose.**

2.5.6 What are the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

**:B.Ed. passed out students of this institution rendering services all over the state in private schools as well as government school where selection is done through competitions.**

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

**:Guidelines and instructions of university are strictly followed by the institution and university verify the work through externals appointed by the university.**

## 2.6. Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

**:From beginning to last academic session the result of the college is 100% securing outstanding performance in the University examinations.**

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

**:In the last four years the result of the college is 100% and it is observed as achievement of the institution.**

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

**:The teaching, learning and assessment strategies of whole of the State are uniform of the B.Ed. course and the achievement is observed by its outcomes or results.**

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

**:Passed out students serving allover the state of this institution.**

2.6.5 How does the institution collect and analyse data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

**:The institution needs not to collect data on students performance as remedial steps are taken while going under practical practice teaching.**

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

**:by the final results of the students and these are 100%.**

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

**:B.Ed. teaching learning process is fully based on methods and techniques and these are evaluated during practical phase and shortcomings are removed with running process.**

## CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

### 3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

\_Not applicable.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

\_Not applicable.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

§ autonomy to the principal investigator

§ timely availability or release of resources

§ adequate infrastructure and human resources

§ time-off, reduced teaching load, special leave etc. to teachers

§ support in terms of technology and information needs

§ facilitate timely auditing and submission of utilization certificate to the funding authorities

§ any other

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

\_It is a professional course and the teaching faculty do their best in making understanding of value of course while teaching the students.

- 3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.  
\_not applicable.
- 3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbuing research culture among the staff and students.  
\_not applicable
- 3.1.7 Provide details of prioritised research areas and the expertise available with the institution.  
\_not applicable
- 3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?  
\_not applicable
- 3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?  
\_not applicable
- 3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)  
\_not applicable

### **3.2 Resource Mobilization for Research**

- 3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.  
\_not applicable

- 3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?  
\_not applicable
- 3.2.3 What are the financial provisions made available to support student research projects by students?  
\_not applicable
- 3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.  
\_not applicable
- 3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?  
\_not applicable
- 3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details. \_not applicable
- 3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.  
  
\_not applicable



Nature of the Project	Duration Year From To	Title of the project	Name of the funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Minor projects	N.A.					
Major projects	N.A.					
Interdisciplinary projects	N.A.					
Industry sponsored	N.A.					
Students' research projects	N.A.					
Any other (specify)	N.A.					

### 3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

\_not applicable

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

\_not applicable

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.

\_not applicable

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

\_ not applicable

- 3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?  
\_not applicable
- 3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.  
\_not applicable

### **3.4 Research Publications and Awards**

- 3.4.1 Highlight the major research achievements of the staff and students in terms of
- \* Patents obtained and filed (process and product)
  - \* Original research contributing to product improvement
  - \* Research studies or surveys benefiting the community or improving the services
  - \* Research inputs contributing to new initiatives and social development
- \_not applicable
- 3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?  
\_not applicable
- 3.4.3 Give details of publications by the faculty and students:
- \* Publication per faculty
  - \* Number of papers published by faculty and students in peer reviewed journals (national / international)

- \* Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- \* Monographs
- \* Chapter in Books
- \* Books Edited
- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index
- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index
- not applicable

3.4.4 Provide details (if any) of

- \* research awards received by the faculty
- \* recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally
- \* incentives given to faculty for receiving state, national and international recognitions for research contributions.  
\_not applicable

**3.5 Consultancy**

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

\_not applicable

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

-not applicable

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?  
\_not applicable

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

\_not applicable

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

\_not applicable

### **3.6 Extension Activities and Institutional Social Responsibility (ISR)**

3.6.1 How does the institution promote institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

**\_the institution prepares best teachers to educate the young ones.**

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

\_through state government programmes for the above cited objectives.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

\_by giving best final results.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

- 3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?  
\_all participation are observed and implemented essential for B.Ed. course.
- 3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?  
\_not applicable
- 3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.  
\_not applicable
- 3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities.  
\_not applicable
- 3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.  
\_not applicable
- 3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.  
\_not applicable

**3.7 Collaboration - N.A.**

- 3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.
- 3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.
- 3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology / placement services etc.
- 3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.
- 3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -
- a) Curriculum development/enrichment
  - b) Internship/ On-the-job training
  - c) Summer placement
  - d) Faculty exchange and professional development
  - e) Research
  - f) Consultancy
  - g) Extension
  - h) Publication

- i) Student Placement
- j) Twinning programmes
- k) Introduction of new courses
- l) Student exchange
- m) Any other

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

\_not applicable

## **CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES**

### **4.1 Physical Facilities**

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

\_All facilities are full filled as per norms.

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

b) Extra -curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

\_ facilities are available as per norms.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

\_In last academic session the B.Ed. course was one year and now the course is increased to two years and infrastructure facilities has been increased in the increased ratio of students as per new norms for the course.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

\_infrastructure facilities are excess to the ratio of the admitted students.



4.1.5 Give details on the residential facility and various provisions available within them:

- Hostel Facility - Accommodation available \_No
- Recreational facilities, gymnasium, yoga center, etc.\_Yes
- Computer facility including access to internet in hostel  
\_No
- Facilities for medical emergencies \_Yes
- Library facility in the hostels \_No
- Internet and Wi-Fi facility \_Yes
- Recreational facility-common room with audio-visual Equipments \_Yes
- Available residential facility for the staff and occupancy  
Constant supply of safe drinking water \_Yes
- Security  
\_Yes

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

4.1.7 Give details of the Common Facilities available on the campus -spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.  
\_ all facilities are available as per B.Ed. course norms.

## **4.2 Library as a Learning Resource**

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?  
**: We are running only B.Ed. course that's why not feel such type of committee.**

4.2.2 Provide details of the following:

- \* Total area of the library (in Sq. Mts.) : 110.625 Sq. Mts.
- \* Total seating capacity : 64
- \* Working hours (on working days, on holidays, before examination days, during examination days, during vacation) : **one hour per day**
- \* Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

**: Library photo on institute web site :[www.slkmwttc.com](http://www.slkmwttc.com)**

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

**: Two percentage of Annual fee of the students**

Library holdings	Year -1		Year - 2		Year - 3		Year - 4	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books	5200	5 Lac						
Reference Books	430	90000						
Journals/ Periodicals	04 weekly	1200						
e-resources	--	--						
Any other (specify)	--	--						

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection? \_not applicable.

- \* OPAC : N.A.
- \* Electronic Resource Management package for e-journals

- \* Federated searching tools to search articles in multiple Databases : Manually Maintained
- \* Library Website : Institute website [www.slkmwttc.com](http://www.slkmwttc.com)
- \* In-house/remote access to e-publications: N.A.
- \* Library automation: N.A.
- \* Total number of computers for public access: 10
- \* Total numbers of printers for public access:02
- \* Internet band width/ speed □ 2mbps □ 10 mbps □ 1 gb(GB) : 100 mbps
- \* Institutional Repository
- \* Content management system for e-learning: Manually
- \* Participation in Resource sharing networks/consortia (like Inflibnet) : N.A.

4.2.5 Provide details on the following items:

- \* Average number of walk-ins: 25 per day
- \* Average number of books issued/returned : 3000 per session
- \* Ratio of library books to students enrolled: 56:1
- \* Average number of books added during last three years :300
- \* Average number of login to opac (OPAC) : N.A.
- \* Average number of login to e-resources: N.A.
- \* Average number of e-resources downloaded/printed : N.A.
- \* Number of information literacy trainings organized : N.A.
- \* Details of “weeding out” of books and other materials : N.A.

4.2.6 Give details of the specialized services provided by the library

- \* Manuscripts : N.A.
- \* Reference: Available
- \* Reprography: N.A.
- \* ILL (Inter Library Loan Service)  
: Book Bank Facility available
- \* Information deployment and notification (Information  
Deployment and Notification)  
:Library Notice Board
  
- \* Download :N.A.
- \* Printing:N.A.
- \* Reading list/ Bibliography compilation:Available
- \* In-house/remote access to e-resources:N.A.
- \* User Orientation and awareness:Through notice board.
- \* Assistance in searching Databases:Yes.
- \* INFLIBNET/IUC facilities:N.A.

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college. : Yes

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.  
: No student reach upto this session.

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)  
: Institute every year 100 % result shows , use of library books are good manners .

### 4.3 IT Infrastructure

- 4.3.1. Give details on the computing facility available (hardware and software) at the institution.
- Number of computers with Configuration (provide actual number with exact configuration of each available system)  
: Total 10 all are P-IV
  - Computer-student ratio 1:10
  - Stand alone facility: All 10 computers are stand along
  - LAN facility: Yes
  - Wifi facility: Yes
  - Licensed software: Yes
  - Number of nodes/ computers with Internet facility: 10
  - Any other :N.A.
- 4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?  
: broad band connection.
- 4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?  
: System upgraded time to time
- 4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years): 100000.
- 4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?: institute have OHP and LCD projector.
- 4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching

**- learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.**

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of? : Not available

#### **4.4 Maintenance of Campus Facilities**

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

a.	Building	30,00000
b.	Furniture	2,00000
c.	Equipment	1,00000
d.	Computers	1,40000
e.	Vehicles	4,55,000
f.	Any other	3,00000

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

**- All the staff members are support to maintenance all type of facilities.**

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

**: Technician , Lab Attendant and Teaching staff all support to do his job.**

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

**: For constant supply institute have a 5 KW stabilizer and for constant water supply we have a big storage tank for water.**

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

**: Not any**

## **CRITERION V: STUDENT SUPPORT AND PROGRESSION**

### **5.1 Student Mentoring and Support**

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

**\_ No, admissions are done through pre entrance test by an nominated by Government.**

5.1.2 Specify the type, number and amount of institutional scholarships / freships given to the students during the last four years and whether the financial aid was available and disbursed on time?

**\_ No institutional scholarships, as scholarships/freships is awarded by Samaj Kalyan Vibhag of Government but the process is initiated by the college.**

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

**\_ The financial assistance from State Government, Central Government is directly sent to the Bank A/c of the students.**

5.1.4 What are the specific support services/facilities available for

**ü Students from SC/ST, OBC and economically weaker sections** \_The process for Scholarship/Freship given by State/Central Government is initiated by the College.

- ü Students with physical disabilities \_ as above.
- ü Overseas students \_Not applicable
- ü Students to participate in various competitions/National and International \_Not applicable
- ü Medical assistance to students: health centre, health insurance etc. \_Yes.
- ü Organizing coaching classes for competitive exams \_No
- ü Skill development (spoken English, computer literacy, etc.,) \_Yes
- ü Support for “slow learners” \_Yes
- ü Exposures of students to other institution of higher learning/ corporate/business house etc. \_No
- ü Publication of student magazines \_No

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

\_No, such type of efforts are not done by the Institute.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

\* additional academic support, flexibility in examinations

\_Yes

\* special dietary requirements, sports uniform and materials

\_Yes

\* any other \_ No

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various



competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

**\_The details on the number of students appeared and qualified in various exams/governments services is not possible as they appear in the above cited exams after completion of their B.Ed. course.**

- 5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)  
**\_ officially no counseling services are available at college.**
- 5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).  
**\_ No such facility is available with the college.**
- 5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.  
**\_No redressal cell in existence.**
- 5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?  
**\_ the institution has only female students, hence no case of sexual harassment.**
- 5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?  
**\_ the college never faced any ragging activity in its eight years long periods, hence never constituted an anti-ragging committee.**
- 5.1.13 Enumerate the welfare schemes made available to students by the institution.

**\_only government initiated welfare schemes are intertained at the institute.**

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

**\_No, the institution has no registration for Alumni Association.**

## **5.2 Student Progression**

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

<b>Student progression</b>	<b>%</b>
UG to PG	50%
PG to M.Phil.	
PG to Ph.D.	
Employed <ul style="list-style-type: none"><li>• Campus selection</li><li>• Other than campus recruitment</li></ul>	

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

**\_ for details academic records are available with the college.**

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

**\_No, such official facility is available with college.**

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

**\_ such type decisions are beyond jurisdiction of the college and are taken at university level.**

### **5.3 Student Participation and Activities**

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

**\_Being B.Ed. a professional course, such type of extracurricular activities are least in this designed course.**

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

**\_ No, such type of activities are designed in this B.Ed. course.**

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

**\_ practical practice teaching phase is done in the presence of internal invigilators who puts remarks in the diary of the students for improvement of performance and quality.**

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

**\_no place for such type of activities in this course.**

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

**\_No, the college has'nt any council.**

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

**\_ No, practice is existed in the college.**

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

Any other relevant information regarding Student Support and Progression which the college would like to include.

**\_nothing is available in this course of this sort.**

## **CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 Institutional Vision and Leadership**

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

**\_ The human development is entirely attached with education and this institution is too attached with education preparing a hundreds of teacher every year to participate in development of human being, society and the nation a well.**

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

**\_In making policy and planning, the top management, Principal and Faculty have complete role because without their participation the implementation is not possible.**

6.1.3 What is the involvement of the leadership in ensuring :

- the policy statements and action plans for fulfillment of the stated mission \_Yes
- formulation of action plans for all operations and incorporation of the same into the institutional strategic plan -Yes

- Interaction with stakeholders \_Yes
- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders \_Yes
- Reinforcing the culture of excellence \_Yes
- Champion organizational change \_Yes

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

**\_The policy or plan which does not fulfill the envisaged results is thoroughly reviewed and reasons are found out for remedial action.**

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

**\_The faculty does work as free hand so that the institution may make maximum advantages of working experience and proficiency of the faculty.**

6.1.6 How does the college groom leadership at various levels

**\_by way of giving separate responsibilities to each faculty.**

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

**\_the institution works as per government norms designed for the course.**

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

**\_though the faculties have separate responsibilities yet the co-operate one another in completion of the programme within envisaged dimensions.**

## 6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?  
**\_as per rules and norms.**

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.  
**\_ for Master of Education degree.**

6.2.3 Describe the internal organizational structure and decision making processes.  
**\_The top management, the principal and faculty participate in decision making process.**

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- Teaching & Learning
- Research & Development
- Community engagement
- Human resource management
- Industry interaction

**Sir, our institute result is 100 % of every year, it shows the strategies used by the institute is excellent.**

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?  
**\_The head of the institution is closely attached and observed each and every activity of the institution hence is able to review them.**

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

**\_by way of their factual participation and importance of experience in their field.**

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

**\_No resolutions.**

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

**\_No such efforts.**

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

**\_ No, there is no mechanism.**

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?

**\_ No court cases so far.**

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

**\_ No, the institution has no such mechanism.**

### **6.3 Faculty Empowerment Strategies**

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

**\_The institution does fully co-operate teaching and non teaching staff and include their views and experiences in making a policy etc.**

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

**\_The faculty are free to take decision in their allotted areas and accomplish the needs of the institution at their end.**

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

**\_ to fulfill the norms designed for the course by the university, the subject teachers is initially responsible for her/his performance which is considered on behalf of final result of the session and that have been 100% in the last four years, hence no separate performance system is adopted.**

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

**\_ the performance has been remained 100 % in last four years, hence on part of management/stakeholders for taking some decision, there does seem no difficulty.**

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

**\_ welfare schemes for teaching and non teaching staff are applicable as government norms provided.**

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

**\_the problems of eminent faculty are viewed and justified facilities are awarded to retain them.**



## 6.4 Financial Management and Resource Mobilization

- 6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?  
**\_for use of available financial resources priority is given to fulfillment of university norms and remaining balance is used in infrastructure etc.**
- 6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.  
**\_the audit is done by charter auditors every year and there is no audit objections so far.**
- 6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.  
**\_the major source of institutional receipt is tuition fee and the financial accounts for last four years are checked and duly verified by chartered accountant.**
- 6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).  
**\_ nothing has been done in this direction.**

## 6.5 Internal Quality Assurance System (IQAS)

- 6.5.1 Internal Quality Assurance Cell (IQAC)
- a. Has the institution established an Internal Quality Assurance Cell (IQAC)? .6 If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?  
**\_the internal quality assurance system is managed by the principal of the college with the help of senior faculty as and when required by the principal. The observation result of principal is a great contribution to run the process perfectly.**

- b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?  
**\_ in decision making and planning the decisions of the IQAC are observed of utmost importance by the top management.**
- c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.  
**\_ No external member is appointed in the committee.**
- d. How do students and alumni contribute to the effective functioning of the IQAC?  
**\_ the students performance and alumni co-operation facilitate the smooth running of the IOAC.**
- e. How does the IQAC communicate and engage staff from different constituents of the institution?  
**\_the IQAC communicate and engage staff on basis of the experience and performance of the faculty.**
- 6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.  
**\_ the decisions and planning is done withn the university norms.**
- 6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.  
**\_no such sort of practice is not adopted yet.**
- 6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?  
**\_no such sort of practice is not adopted yet.**
- 6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

**\_ the internal quality assurance reports helps the authorities in making decisions etc.**

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

**\_the review the teaching learning process is done on the outcome of the practical phase performance.**

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

**\_the institution provides data on demand by external stakeholders.**

## CRITERIA VII: INNOVATIONS AND BEST PRACTICES

### 7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

\_Never conducted a Green Audit, as caretaking activities are done by the students and staff.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- \* Energy conservation \_Yes
- \* Use of renewable energy \_Yes
- \* Water harvesting \_Yes
- \* Check dam construction \_No
- \* Efforts for Carbon neutrality \_Yes
- \* Plantation \_Yes
- \* Hazardous waste management \_Yes
- \* e-waste management \_No

### 7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

\_Increase in infrastructure such as building, furniture, library and staff have created a positive impact on the functioning of the college.

### 7.3 Best Practices

7.3.1 Elaborate on any two best practices **in the given format at page no. 98**, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

### 3. Evaluative Report of the Departments

Sir, we are running only B.Ed. Course , that's why we have a department that is Education only.

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : Education
2. Year of Establishment :2007
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : B.Ed.
4. Names of Interdisciplinary courses and the departments/units involved : B.Ed.
5. Annual/ semester/choice based credit system (programme wise) : Annual
6. Participation of the department in the courses offered by other departments : We are running only B.Ed. programme .
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : N.A.
8. Details of courses/programmes discontinued (if any) with reasons : Not any
9. Number of Teaching posts

	Sanctioned	Filled
Professors		
Associate Professors		02
Asst. Professors		13

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr.Anuradha Saini	Ph.D.,M.A., M.Ed.,NET	PRINCIPAL	EDUCATION	11	Nil.
Dr.Prakash Chand	Ph.D.,M.A., M.Ed.,NET	Sr.Lecturer	EDUCATION	13	Nil.
Smt.Sushila Saini	M.A.,M.Ed., NET	Lecturer	EDUCATION	04	Nil.
Smt. Sunita	M.A.,M.Ed.,	Lecturer	EDUCATION	05	Nil.
Miss Sheela Saini	M.A.,M.Ed.,	Lecturer	EDUCATION	05	Nil.
Smt.Manju Kumari	M.A.,M.Ed.,	Lecturer	EDUCATION	04	Nil.
Miss Rajni Shekhawat	M.A.,M.Ed.,	Lecturer	EDUCATION	.5	Nil.
Miss Kirti Saini	M.A.,M.Ed.,	Lecturer	EDUCATION	.5	Nil.
Smt. Rekha Sharma	M.A.,M.Ed.,	Lecturer	EDUCATION	07	Nil.
Smt.Sonu Saini	M.A.,M.Ed.,	Lecturer	EDUCATION	.5	Nil.
Sh.Kailash Pareek	M.C.A., M.A(Edu).,	Lecturer	EDUCATION	10	Nil.
Smt.Teena Kumari	M.A.,M.Ed.,	Lecturer	EDUCATION	04 Months	Nil.
Smt. Sangeeta Vyas	M.A., M.A(Edu).,	Lecturer	EDUCATION	04 Months	Nil.
Smt.Gaytri Saini	M.A.(Music) B.Ed.,	Lecturer	MUSIC	04 Months	Nil.
Smt.Abhinanda Chatterjee	M.A.(Fie Art)	Lecturer	FINE ART	04 Months	Nil.

11. List of senior visiting faculty : 1.Dr. Markanday Rai 2. Dr. Amitab Sharma

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : B.Ed.: 05%
13. Student -Teacher Ratio (programme wise) : 12:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : 08
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.: As shown in table above
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : N.A.
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : N.A.
18. Research Centre /facility recognized by the University : We are running B.Ed. course only , there is no requirement of any research
19. Publications:
  - \* a) Publication per faculty:02
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students  
International: 02 National :15
  - \* Number of publications listed in International Database (For  
Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
    - \* Monographs
    - \* Chapter in Books
    - \* Books Edited
    - \* Books with ISBN/ISSN numbers with details of publishers
    - \* Citation Index

- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index

20. Areas of consultancy and income generated: N.A.

21. Faculty as members in

- a) National committees b) International Committees c) Editorial Boards....

22. Student projects :

- a) Percentage of students who have done in-house projects including inter departmental/programme : 100%
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : N.A.

23. Awards / Recognitions received by faculty and students

: Dr. Anuradha received award from Dr. Bhim Rao Ambedkar welfare society

: Miss Kritika Swami and Miss Ekta get topper position in rajsthan in Bhartiya sanskriti Gyan Pariksha organized by Govt. of Rajasthan.

24. List of eminent academicians and scientists / visitors to the department :

1. Dr. Markenday Rai Education IASE Sardarsahr
2. Dr. Dr. Amitab Sharma Education IASE Sardarsahr
3. Sh. S.S. Verma Vice Principal Education IASE Sardarsahr

25. Seminars/ Conferences/Workshops organized &

the source of funding

1 Student Health Care 2. WATER SAVING 3 Clean India Mission

: Fund provided by the Institute

a) National

b) International



26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Ed.	Admission done by Govt.nominted body	100	-----	100	100% **

\*M = Male \*F = Female

\*\* Sir, Institute academic result is 100 % every Yr.

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Ed.	99	01	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?

Record maintained as List of Students those have selected in Various services.

29. Student progression

<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	50%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<p style="text-align: center;"><b>Employed</b></p> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	Campus Selection in local Pilani Schools
Entrepreneurship/Self-employment	Smt.Prem lata saini is running her own school "Children Academy " ' Pilani

30. Details of Infrastructural facilities

- a) Library : Adequate
- b) Internet facilities for Staff & Students: BSNL Broad band Connection
- c) Class rooms with ICT facility :Adequate
- d) Laboratories : Adequate

31. Number of students receiving financial assistance from college, university, government or other agencies : Nearly 25 % students get schollership from Govt. and near about 2% every Yr. get from LN Mittal Schollership ,sadulpur Churu.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: Yes

33. Teaching methods adopted to improve student learning: Yes

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Every Year we conduct SUPWA camp.

35. SWOC analysis of the department and Future plan: N.A.

## 4. Format for Presentation of Best Practice

-----Not Applicable-----

1. **Title of the Practice**  
The title should capture the keywords that describe the Practice.
2. **Goal**  
Describe the aim of the practice followed by the institution. Mention the underlying principles or concepts in about 100 words.
3. **The Context**  
Describe any particular contextual features or challenging issues that have had to be addressed in designing and implementing the Practice in about 150 words.
4. **The Practice**  
Describe the Practice and its implementation in about 400 words. Include anything about this practice that may be unique in the Indian higher education. Please also identify constraints or limitations, if any.
5. **Evidence of Success**  
Provide evidence of success such as performance against targets and benchmarks and review results. What do these results indicate? Describe in about 200 words.
6. **Problems Encountered and Resources Required**  
Please identify the problems encountered and resources (Financial, Human and other) required to implement the practice in about 150 words.
7. **Notes (Optional)**  
Any other information that may be relevant and important to the reader for adopting/ implementing the Best Practice in their institution (about 150 words).
8. **Contact Details**  
Name of the Principal:  
Name of the Institution:  
City:  
Pin Code:  
Accredited Status:  
Work Phone :  
Website:  
Mobile:  
Fax:  
E-mail :

## **5. Post-accreditation Initiatives**

If the college has already undergone the accreditation process by NAAC, please highlight the significant quality sustenance and enhancement measures undertaken during the last four years. The narrative may not exceed ten pages. (Refer section IX of Guidelines for Assessment and Accreditation)

Not applicable.

## **6. Declaration by the Head of the Institution**

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution

with seal:

Place: Pilani

Date: 24.11.2015



